

Rev. Dr W. Meshack Van Wyk

Justice of the Peace - Commissioner of Oaths - Marriage Officer- Snr Paralegal
 Specialist Wellness Counsellor, Pastoral Counsellor, Specialist Counsellor, Family & Divorce Mediator & Paralegal

Marriage Officer: Fees

The Wedding Ceremony Fee includes 4 Pre-Marriage Counselling Sessions,A

Questionnaire & Feedback, Preparation, Officiating, and submitting documents:

- Pre-wedding appointment in person to discuss your special day requirement.
- Wedding ceremony and legal signing of marriage register. ** Immediately receive your hand written certificate **
- Administration, preparation and submit all documentation for registration at SA Home Affairs.

Costs:

1.Pulpit / Ceremony Fee: Any Venue	White Wedding Fees: R1600-00 in Eldorado Park			
2. In my office with 2 witnesses:	<i>It includes 4 Pre-Marriage Counselling Sessions.</i>			
POST COUNSELLING IS OPTIONAL	<i>NO LONGER DO WEDDINGS AT THE HOMES</i>			
	<i>Small Office Weddings R650.00 (At my Place)</i>			
Required Deposit	70% of the payment to be made at the commencement of the first counselling session: Banking details below and please send or bring proof of payment. A Receipt will be issued. This payment ensures the booking			
DJ / Music / Klank	Ceremony only R500.00 Ceremonie & Reception – R4000.00			
Master of Ceremonies	R1500.00			
Outstanding Balance	Balance Payable 7 days before wedding			
Booking Fee (DJ & MC	R3000.00. Balance payable 5 days before wedding			
Bank Reference	Your First Names & Date of the Weddings e.g. John/Anne261013			
Travel Costs for weddings outside Eldo's	1	40	km	R300-00 incl EToll
Covers the cost to and from the venue	41	80	km	R450-00 incl EToll
<i>We reserve the right to make changes at any time, depending on the fuel price</i>	81	120	km	R550-00 incl EToll
Toll Fees will be added as necessary	121>	>?	km	On request
Legalities: Handwritten Marriage certificate and registration of marriage	<u>No Charge</u>			

Qualifications:

Theology (Th.D) Counselling (Ph.D)

Snr.Diploma - Paralegal: Adv.Cert-Trauma Debriefing & Cert: Counselling Centre Management.Cert: Family Law & Cert: Industrial Psychology Cert: Domestic Violence, Cert: General Course for Legal assistants
 Address:47 Akwamaryn street Eldorado Park 1811 Tel: 076 827 7703 / 0789555144 Fax: 086 519 2515
 Email: info@drmeshackvanwyk.co.za Website: drmeshackvanwyk.co.za
 Professional Bodies: **C4SA, ASCHP, SJF, ACRP, CPSC & SAAM, PALSA**

Dear Bridal Couple

As a Marriage Officer, it is an honor to be part of your upcoming marriage solemnization. Marriage is a sacred and joyous occasion, and I want to share a heartfelt message with both of you as you embark on this meaningful journey together.

As you stand on the threshold of this beautiful commitment, I want to express my warmest congratulations to both of you. Marriage is a profound union of love, trust, and companionship, and it is a testament to the deep bond that you share. As you prepare to exchange your vows and embark on this new chapter of your lives, I encourage you to embrace this moment with open hearts and a deep sense of reverence for the commitment you are about to make.

Remember that in the midst of life's joys and challenges, your love for each other will be a source of strength and comfort. It is a bond that will sustain you through every season, and it will deepen with each passing day. Together, may you create a home filled with laughter, kindness, and unwavering support, where your love can flourish and your spirits can thrive.

I am honored to be a part of this special moment in your lives, and I wish you both a lifetime of happiness, love, and cherished memories. May your marriage be a testament to the enduring power of love and the beauty of a shared life.

When you have decided to make use of my service and returned the Application form, all we need is confirmation that the deposit has been paid. We then need to meet each other prior to the wedding, to discuss the ceremony, Counselling programme, to finalize the format of the wedding and to make sure that all the documentation is in place **to complete the register and take fingerprints.**

I have been a Marriage Officer & Commissioner of Oaths since 1994 for over 28 Years and having performed over 700 marriage ceremonies from small to big.

I fully understand ALL the legalities, procedures and documentation required to officiate and immediately receive your marriage certificate.

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Legalities:

1. If the Bride is younger than 15 and/or the Bridegroom is younger than 18, permission to the marriage is needed from The Commissioner of Child Welfare.
2. If any party is divorced a copy of the final decree of divorce is required
3. If any divorced party is not a South African Citizen, your copy of Final Divorce Decree needs to be Authenticated and not just Certified, at the South African Mission or Embassy in your Country of Origen. See attached Letter from SA Home Affairs.
4. If any party is a widower or widow a copy of the death certificate is required.
5. If any party is not a South African Citizen, a copy of your Passport's page of your photo + the page with your residence permit / visa and a Form **BI 31** is required
Download and print from: <http://www.dha.gov.za/PDF/civic/bi-130.pdf>
6. Two witnesses, one for each of the couple to sign the register. Must be 18 or older. I need a copy of their ID documents. If your witnesses are Non-SA Citizens, we need copies of their passports.

In ALL correspondence, please include the couple's names, date and time of your planned wedding

REQUIREMENTS

Marriage in Johannesburg South Africa.

To get married in Johannesburg South Africa, you will need:

- A South African ID or Passport if you're not a South African Citizen for both partners.
- ID or passport copy for each witness (2 witnesses required)
- 4 x colour ID photos for each partner
- If previously married a Divorce Decree or Death Certificate
- If non-South African, a "Letter of Non-Impediment" from your home country or consulate which confirms you are not married in your country of citizenship.
- **Letter from your Lawyer if you have set up an Ante-Nuptial Contract.**

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INFORMATION NEEDED FOR REGISTRATION OF MARRIAGE PARTICULARS OF GROOM / HUSBAND

ID No

(Passport number if foreigner)

Date of Birth

Nationality / Citizenship

Surname

Forenames in full

Marital status (prior to this marriage) Singe / Never been Married Divorced Widowed

Place of birth (City / Town)

Country of birth

Residential Address: Street

Town / Village

Province

Postal Code Telephone No:

Highest education level completed _____ If no schooling, tick here

Current occupation (if unemployed, most recent occupation)

Remarks – In or Out of Community of Property _____

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PARTICULARS OF BRIDE / WIFE

ID No

(Passport number if foreigner)

Date of Birth Y Y Y Y M M D D

Nationality /
Citizenship

Maiden Surname at Birth

Forenames in full

Present Legal Surname

Marital status (prior to this marriage) Single / Never been Married Divorced Widowed

Place of birth
(City / Town)

Country of birth

Residential Address:
Street

Town / Village

Province

Postal Code Telephone No:

Highest education level completed _____ If no schooling, tick here

Current occupation
(if unemployed,
most recent

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occupation)

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In terms of section 26(1) of the Birth and Death Registration Act, as amended, a woman after her Marriage may:

- (a) Assume her husband's surname;
- (b) Resume a surname, which she bore at any prior time;
- (c) Join her maiden surname or previous married surname with that of her husband; or
- (d) Retain her Maiden name

Please indicate in writing the surname under which you wish to be recorded in the populations register:

Surname after marriage (wife)

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Residential address after wedding

Postal Code:

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PARTICULARS OF WITNESSES

WITNESS 1

ID No

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Surname

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Forenames in full

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Telephone Number

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WITNESS 2

ID No

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Surname

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Forenames in full

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Telephone Number

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Are you living in a Foreign Country or planning to work or migrate to a foreign country other than South Africa?

If so, you will need an Unabridged Marriage Certificate. We suggest that you apply for one with the registration of your marriage with us.

We hereby agree to the terms and conditions of this booking.

Signed at _____ on this _____ day of _____ 20 _____

Groom

Bride

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WHAT DOES A MARRIAGE OFFICER DO?

We do not go for the boring, and longwinded but for the short, uplifting and inspirational. (Unless we are requested to do otherwise!)

Many couples ask (and rightly so) “what does the marriage officer do?”

MARRIAGE OFFICER’S DUTIES ARE THE FOLLOWING

- 1) I, am responsible for informing you of the different legal contracts you can enter into at marriage and the implications of each on your Personal and business life.
- 2) I make sure that everything is in line with the legal requirements as far as your marriage is concerned.
- 3) I help you to plan the ceremony (at the pre marriage meeting) to suite your requirements.
- 4) I am at the venue at least 30 minutes in advance to coordinate the ceremony with the musicians, the groom, best man and who ever else to make sure that we all know the procedure.
- 5) I lead the ceremony and see to it that the program flows fluently.
- 6) I do the sermon/motivational in such a way that every person present finds it stimulating, informative and memorable.
- 7) I am responsible for the preparation of all the paperwork as required by law.
- 8) I issue you with a marriage certificate.
- 9) I personally register your marriage at the Department of Home Affairs (the law only requires me to post.)
- 10) I travel to and from to your venue.

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